**LAKE TRAVIS ELEMENTARY PTA  
  
*General Meeting  
Tuesday, September 13, 2011  
Lake Travis Elementary School*  
*Call to Order - 6:00 p.m.***

**MEETING AGENDA**

* Welcome – *Karen Miller-Kopp*
* Call to Order – *Ashley Wade*
* Confirmation of Quorum – *Shannon Eklund*
* Onie Gonzalez filling in as Parlmentarian - quorum established
* Pledge of Allegiance – *Ashley Wade*
* Acceptance of Minutes from May 10, 2011 – *Amy Liardon*
* Report from the Audit Committee – *Carol Johnson*
* Report of the Treasurer – *Lisa Berneburg*
* Report of the Executive Board – *Ashley Wade*
* Report of the Vice Presidents
  + Membership – *Holly Dobson*
  + Fundraising – *Carla Stoltman*
* Report of Standing Committees *- Committee Chairpersons*
* Principal’s Report – *Karen Miller-Kopp*
* Announcements – *Ashley Wade*
* Adjournment – *Ashley Wade*

**ACCEPTANCE OF MINUTES  
*- Amy Liardon, Secretary***

* Minutes of LTE PTA General Meeting
  + May 10, 2011 - available on-line
* Motion
  + Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on May 10, 2011.
  + Motion: Carla Stoltman
  + Second: Paloma Valencia-Rodriguez
  + Questions/Discussion
  + Motion Approved
* All minutes are being posted on the web at for review  
   **lte.my-pta.org**

**REPORT FROM THE AUDIT COMMITTEE (Financial Review Committee)  
*- Carol Johnson***

* Auditor’s Report – 2010-2011 fiscal year
  + Carol Johnson
  + Kelly Johnson
  + Julie Ferguson
  + Dao Tien Tran

Motion to approve audit report

Motion: Elizabeth Cardle

Second: Kim Cook

Question/Discussion

Motion Approved

* + Audit Report available by request

**TREASURER’S REPORT – *Lisa Berneburg***

**ENDING BALANCE ON 7-31-11**

CHECKING: $8,039.30

SAVINGS: $27,075.17

TOTAL: $35,114.47

**UNRECONCILED MONEY FOR THE MONTH OF AUGUST TO DATE**

**INCOME:**

BOOSTER SPIRIT WEAR: $1,512.00 TOTAL ( BEFORE SALES TAX PAYABLE DEDUCTED $124.74)

MEMBERSHIP: $1,116.00 TOTAL

PAINLESS FUNDRAISERS: RANDALLS: $137.62

**EXPENSES:**

*TALENT SHOW* MAY 2011 (DVD/VIDEOGRAPHER): $200.00

*AIM* (PTA INSURANCE RENEWAL): $395.00

*NATIONAL AND TEXAS PTA DUES*: $639.00 (143 MEMBERS PAID)

*HOSPITALITY*: $700.00

*BACK TO SCHOOL NIGHT*: $269.99

5/24 executive board meeting Mini Grants that need to be approved:

1.       4th grade – Blazing the Trail w/ books $1287.50

2.       5th grade – Scholastic Weekly Readers up to $700.00

3.       Destination Imagination – registration and supplies $1,220.00

Total $3,207. 50

Motion to approve the 5/24 executive board meeting Mini Grants

* + Motion: Holly Dobson
  + Second: Amelia Hicks
  + Questions/Discussion
  + Motion Approved

**REPORT OF THE EXECUTIVE BOARD  
*- Ashley Wade, President***

* Executive Board met on August 30th, with quorum present.
* Actions Taken not Requiring Further Action of PTA:
  + Approved appointments:

Ongoing Fundraisers:  Maria Turner

* + Helped Coordinate Back to School Events
    - Welcome Back Teacher Luncheon
    - Meet the Teacher Night
    - School Supply Distribution
    - New Spirit Wear!!
    - PTA Membership drive
  + Established the following PTA general meeting schedule for the year.
  + **Second Tuesday of every month at 6pm**

Sept 13th Oct 11th Nov8th

Jan 10th Feb 7th Mar 20th\*

Apr 10th\* May 8th\*

\* March 20, 2012 (Nomination of Officers)

\* April 10, 2012 (Election of Officers)

\* May 8, 2012 (Installation of Officers)

* + Motion required to accept the recommendation of the Executive Board to set the PTA General meeting dates above.
  + Motion: Carla Stoltman
  + Second: Elizabeth Cardle
  + Questions/Discussion
  + Motion Approved
* Motions Required:
  + The motion to designate Class T-shirt Sales as Tax-Free Event
  + The motion to designate Spring Carnival and Silent Auction as Tax-Free Event
  + Motion: Kim Cook
  + Second: Aurora Kramer
  + Questions/Discussion
  + Motion Approved

**Report of Vice President, Membership  
*- Holly Dobson***

* 2011-2012 Membership Drive Totals:
  + Total Members: 146
  + Faculty/Staff Members: 100% Faculty, 85% Staff
  + Goal we are trying to reach 576 members and 100% faculty!!!
  + Members get discounts and cards are coming soon
* Join Today – Fall Deadline is September 28th!!!
  + PTA Dues -- $12 per family
  + Membership Open to Parents, Grandparents, Friends, Neighbors -- Anyone with an Interest in the Education and Welfare of our Children!!!
  + Any class that gets 15 members/bilingual classes with 10 members gets a popsicle party.

**REPORT OF VICE PRESIDENT, FUNDRAISING  
*- Carla Stoltman***

* Cookie Dough Sales *– Alysia Transou, Chair – Starts* on **October 4th** – VOLUNTEERS NEEDED!
* Carnival - *Shannon Blacklock, Chair –* Saturday, April 14th
* Fuss Free *– Carla Stoltman –* Rock Star Sponsor
  + Any fuss free donation over $100.
  + You will receive a car decal and recognition.
  + Tax deductible.
* Chick-fil-A Spirit Night *– Carla Stoltman, Chair* – Held on select Tuesdays: 10/12/11(early release day); 12/7/11; 2/9/12; 4/4/12
* Box Tops, Randall’s, etc.. *– Maria Turner, Chair*

**REPORT OF STANDING COMMITTEES**

* Volunteers *– Oneida Gonzalez*
  + Total volunteer hours through August: 586
  + Volunteer of the Month for September *– Michelle Dent*
  + Staff of the Month for September *– Kathy Norman*
  + IMPORTANT: Log onto www.lte.my-pta.org to log your volunteer hours or e-mail Oneida Gonzales oniegonzalez@austin.rr.com
  + Nominations for Volunteer and Staff of the Month can be sent to Oneida Gonzalez, Volunteer Chair
* Communications *– Melissa Nelson and Paloma Rodriguez*
  + LTE PTA website is: **www.lte.my-pta.org**.
    - Please REGISTER, so you get MEMBER ACCESS
  + Web-site has Volunteer Schedules, with Sign-up
  + E-Mail correspondence and reminders are sent through the website to those registered.
  + Web-site has all standard FORMS available
  + PTA newsletter sent home once a month in the Tuesday folders.
    - You can also view it anytime on the LTE PTA website.
* Health & Welfare *– Jennifer Wright*
  + Track and Field Days – VOLUNTEERS NEEDED!!!
    - Tuesday, 10/25 – Kinder & 1st grade
    - Wednesday, 10/26 – 2nd & 3rd grade
    - Thursday, 10/27 – 4th & 5th grade
* Hospitality *– Jan Alba*
  + ***Our first “Friday Feast” will be Friday, September 23rd*** and is hosted by 5th grade. We need your help to make it a success!!
* Squire Booster Club *– Karina Machnacki*
  + Class Shirt Order forms are due! Cost is $8.00 each – MANDATORY and will be worn on field trip and special event days! NEW DESIGN!
  + LTE Spirit Wear t-shirts are still available.
  + School Store will open on Friday Sept 23rd during lunch hours 11am-1pm! Contact Linda Briscoe, if you are interested in working at the school store each Friday!
  + Fridays are SPIRIT DAYS at LTE!! Wear your spirit shirts to show your school pride!

**REPORT OF THE PRINCIPAL  
*- Karen Miller-Kopp***

***Discussed***

* ***STAR test***
* **SOS**
* **National Title 1 Distinguished School Award nomination**

**ANNOUNCEMENTS AND ADJOURNMENT**

* **September:**
  + 9/23 – School Store opens from 11am-1pm
  + 9/23 – Friday Feast – 5th grade hosts a Mexican theme lunch
* **October:**
  + 10/4 – Cookie Dough Fundraiser Begins
  + 10/4 – LTISD Bond Presentation at 7:00 p.m.
  + 10/6 – Early Release Day
  + 10/11 – PTA General meeting at 6:00 p.m.
  + 10/12 – Early Release Day
  + 10/25 – Kinder & 1st grade Field Day
  + 10/26 – 2nd & 3rd grade Field Day
  + 10/27 – 4th & 5th grade Field Day
* IMPORTANT LOCATIONS FOR INFORMATION!!!
* **www. lte.my-pta.org** - LTE PTA’s website! PLEASE sign up to request access to website! Then login for important information including sign ups, forms, calendar, etc.
* [**www.ltisdschools.org/lte/site/default.asp**](http://www.ltisdschools.org/lte/site/default.asp) - LTE’s official website!!!
* [**http://www.ltisdschools.org/laketravis/site/default.asp**](http://www.ltisdschools.org/laketravis/site/default.asp) - LTISD’s website!!!
* [**http://www.laketraviseducationfoundation.org/**](http://www.laketraviseducationfoundation.org/)- Lake Travis Education Foundation
* [**http://www.txpta.org/**](http://www.txpta.org/)- Texas PTA’s website!!!
* [**https://www.v-volunteer.com/**](https://www.v-volunteer.com/)- Website to log all of your volunteer hours!!!

Adjourned meeting at 6:33